

MINUTES OF THE KERICHO MUNICIPALITY FULL BOARD MEETING HELD AT THE GOVERNOR'S CHAMBER ON 27/12/2018 AT 10.00AM.

MEMBERS PRESENT

Harry Langat	Chair
Beatrice Kemei	Vice Chair
Charles Kipkurui Langat	Member
Sheela Maisura	Member
Winnie Koros	Member
Reuben Too	Member
Stanley Mutai	Member
Charles Kiprotich Langat	Secretary

ABSENT WITH APOLOGY

Hon Magerer Langat	Member
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AGENDA

1. Communication from the Chair
2. Establishment of the Kericho Municipal Board Committees
3. Election of Committees of the Board.
4. Adoption of Q3 and Q4 working schedule.
5. Request for the establishment of the Municipal Administration.
6. Request for facilities and Equipment.
7. Meetings.

MIN 1/1/12/18: Communication from the Chair.

The Chair congratulated all the members for having been appointed to the Board. He asked everyone to roll up their sleeves in readiness for the task ahead. He reiterated that the members of the community have high expectation on the Board and thus the members should be ready to deliver.

MIN 2/1/12/18: Establishment of the Kericho Municipal Board Committees.

It was proposed and after deliberations, agreed that there will be four (4) committees of the Board. The committees are as follows:

1. **Municipal Services Committee.**
2. **Urban Management and Infrastructure Committee.**
3. **Finance and Administration Committee.**
4. **Transport, Trade and Investment Committee.**

This was proposed by Charles Langat and Seconded by Reuben Too.

The formation of the committee is to be cited as **Resolution number 1 of 2018.**

MIN 3/1/12/18: Election of Committees of the Board.

A secret ballot election was carried out, officiated by the Chair to the Board and the following were elected chairs of the committees:

1. Municipal Services Committee – Ms Winnie Koros.
2. Urban Management and Infrastructure Committee – Mr. Stanley Mutai
3. Finance and Administration Committee – Mr. Charles Kipkurui Langat
4. Transport, Trade and Investment Committee – Mr. Reuben Too

The members to the Committees are as follows:

1. Municipal Services Committee: Hon Magerer Langat and Reuben Too.
2. Urban Management and Infrastructure Committee – Beatrice Kemei and Sheila Maisuria
3. Finance and Administration Committee – Hon Magerer Langat and Sheila Maisura.
4. Transport, Trade and Investment Committee - Charles Kipkurui Langat and Winnie Koros.

The committee's membership, it was resolved, can only be changed after two years. The composition was then proposed by Mrs. Beatrice Kemei and seconded by Sheila Maisuria. This is to be cited as **Resolution Number 2 of 2018.**

MIN 4/1/12/18: Adoption of Q3 and Q4 working schedule.

The working schedule for the Municipality for quarter 3 and 4, FY 2018 – 2019, was formerly adopted by the Board. It was agreed the dates will be inserted at a later date. MR. Mutai proposed and Mr. Too seconded. This is to be cited as **Resolution Number 3 of 2018.**

MIN 5/1/12/18: Request for facilities and equipment.

It was resolved that a letter be prepared, addressed to CEC Lands and signed by the Chair, requesting the following:

1. Garbage trucks
2. Tractors
3. Cleaning tools
4. Board and staff vehicles.

This is to be cited as **Resolution Number 4 of 2018.**

MIN 6/1/12/18: Request for support in the establishment of the Municipal Administration.

Pursuant to Sect. 14 of the Urban Areas and Cities Act (2011) and part 5 of the Kericho Municipal Charter, which contemplates that the Municipal Administration shall be formed to implement the decisions of the Board and to run the day to day

affairs of the Municipality, it was resolved that a request letter be drafted to be signed by the Chair to the Board, and addressed to H.E The Governor, for secondment of staff to the Municipality. The letter is to indicate that the said staff voluntarily applies to the Board. The Board with the assistance of the County Public Service Board will then vet the applicants and submit the list of those who qualify for purposes of due process of secondment. The staffs suggested are as follows:

- Municipal Revenue Officer and revenue collectors.
- Cleaners and Garbage collectors.
- Municipal Enforcement officer and enforcement staff.
- Information Communication Technology officer.
- Human Resource Management officer.
- Office Administrative Assistants and support staff.

The proposal was made by Ms Winnie and seconded by Mr. Mutai. This is to be cited as **Resolution Number 5 of 2018.**

MIN 7/1/12/18: Meetings.

The board discussed and agreed that it was a hard task to complete the tasks ahead of the board if it stuck to the number of meetings as outlined in the UACA of 2011. The meeting resolved that for a start, and in the first six months, several special meetings will be called to thrash out some issues. This is to be cited as **Resolution Number 6 of 2018.**

MIN 8/1/12/18: Adjournment.

There being no other business, the meeting was closed with a word of prayer from Mrs. Beatrice Kemei. The next meeting is to be held on 31st December, 2018 at the Town office at 9.00 AM.

Signed.....
Secretary

Date.....

Signed.....
Chair

Date.....

MINUTES OF THE KERICHO MUNICIPAL BOARD SWEARING IN MEETING HELD AT THE GOVERNOR'S CHAMBER ON 27/12/2018 AT 9.00AM.

PRESENT

Hon Barnabas Ngeno - CEC Lands
Gideon Mutai - County Attorney
Harry Langat - Chair
Charles Kipkurui Langat - member
Sheela Maisura - member
Beatrice Kemei - member
Winnie Koros - member
Reuben Too - member
Stanley Mutai - member
Charles Kiprotich Langat - secretary

ABSENT WITH APOLOGY

Hon Magerer Langat - member

AGENDA

1. CEC Land, Housing and Physical Planning remarks.
2. Swearing in of the Municipal Manager
3. Swearing in of the Municipal Board Chair.
4. Swearing in of the Municipal Board Vice Chair.
5. Chairman's remarks.

MIN 1/2/12/18: Remarks from the CEC.

The CEC welcomed all the members and thanked them once again for their appointment. He told the members it was now time to officially start working especially after the week long training done in Mombasa. For this to be effective, the law requires that the Municipal manager, the Chair to the Board and the Vice Chair take an oath of secrecy. The board will then be expected to recruit its own staff and have a semi autonomous administration under the manager. The CEC wished the board well in carrying out its mandate.

MIN 2/2/12/18: Swearing in of the Municipal Manager

Mr. Charles Kiprotich Langat took an oath of secrecy at 9.15 am, administered by the County Attorney and witnessed by CEC Lands.

MIN 3/2/12/18: Swearing in of the Municipal Board Chair

Mr. Harry Langat took an oath of office at 9.20am, administered by the County Attorney and before the Municipal Manager.

MIN 4/2/12/18: Swearing in of the Municipal Board Vice Chair.

Mrs. Beatrice Kemei took an oath of office at 9.25am, administered by the County Attorney and before the Municipal Manager and the Chair.

MIN 5/2/12/18: Chairman's remarks.

The Chair promised to stick to the spirit of the oath and protect all that is decided by the Board. He reiterated that the Board will make decisions without favours. He asked the members to go for a good name rather than for resources which may at times be limited.

MIN 6/2/12/18: Adjournment.

The meeting was adjourned at 9.50 am with a closing prayer from the Vice Chair.

Signed.....
Secretary

Signed.....
Chair

Date.....

Date.....

**MINUTES OF THE KERICHO MUNICIPAL BOARD, COMMITTEE MEETING
HELD AT THE MOMBASA CONTINENTAL HOTEL ON 25/01/2019 AT
8.30.00AM.**

MEMBERS PRESENT

Harry Langat	- Chair
Sheela Maisura	- member
Beatrice Kemei	- member
Winnie Koros	- member
Reuben Too	- member
Stanley Mutai	- member
Hon Magerer Langat	- member
Charles Kipkurui Langat	- member
Charles Kiprotich Langat	- secretary

AGENDA

1. Remarks from the chair.
2. Adoption of Three Municipal Board Policies.

MIN 1/2/1/19: Remarks from the chair.

The chair thanked the members for waking up early to attend the meeting in the middle of the on- going training at The Prideinn Hotel. He said that the meeting was important because the board had to adopt the policies that it had developed with the assistance of the consultant in order to own them before being signed.

MIN 2/2/1/19: Adoption of Three Municipal Board Policies.

The chair read the developed policies as: **1.)** Board Committees and Advisory Committee Policy which establishes four committees namely, (a) Finance and Administration (b) Audit, Risk and Compliance.(c) Municipal Services, Trade and Investments (d) Urban Planning, Transport and Infrastructure **2.)** Code of Conduct and, **3.)** Kericho Municipal Board Conflicts of Interest Policy.

The policies were proposed by Hon. Magerer Langat and seconded by Mr. Reuben Too. The board adopted the policies unanimously. There were no descending voices.

MIN 3/2/1/19: Adjournment.

The meeting was adjourned at 9.00am after a prayer from Mrs. Beatrice Kemei.

Prepared by.....Secretary
Sign.....
Date.....

signed.....
Chair to the Board.
Date.....

MINUTES OF THE KERICHO MUNICIPAL BOARD COMMITTEE AND THE EXECUTIVE MEETING HELD AT THE GOVERNOR'S CHAMBER ON 17/12/2018 AT 9.00AM.

MEMBERS PRESENT

Hon Barnabas Ngeno	- CECM Lands
Charles kirui	- Chief of staff
Emily Sang	- Lands
Harry Langat	- member
Sheela Maisura	- member
Beatrice Kemei	- member
Winnie Koros	- member
Reuben Too	- member
Stanley Mutai	- member
Charles Kipkurui Langat	- member
Hon Magerer Langat	- member
Charles Kiprotich Langat	- secretary

AGENDA

1. Communication from CECM lands.
2. Elections
3. The Chair elect's remarks
4. Closing remarks from CECM

Min1/1/2018: Communication from CECM lands.

The CECM in charge of lands took the members through The Urban Areas and Cities Act. Subject to sub sec 17 subsection 2, there shall be a chairperson and vice chair for each board. The chair shall be elected from among the members. After the chair is elected, the Vice Chair will be elected from the opposite gender from that of the chair. The Chair took the members through the functions of the Municipal Board chair and the vice chair. He then called upon the returning officer; Chief Officer lands Miss Emily Sang to take over as the returning officer. The Chief of staff was to be a presiding officer.

Min2/1/2018: Elections

The CO conducted the elections. She indicated that two members had taken nomination papers for the position of chairman. They were; Hon Magerer Langat and Mr. Harry Langat. Hon Magerer had decided to opt out and therefore could not participate in the elections. As a result, the returning officer declared Mr. Harry Kipkemoi Langat elected unopposed. For the position of the vice chair, Mrs Beatrice Kemei and Sheela Maisuria collected the nomination forms. However, Mrs. Maisuria had opted out. Mrs. Beatrice Chepngeno Kemei was declared the winner unopposed.

Min3/1/2018: The Chair elect’s remarks

The chair thanked the election team and the members for electing him. He promised to lead the way by listening to all the members and according everyone respect. The vice chair also thanked the members and promised to serve the members of the public diligently.

Min4/1/2018: Closing remarks from CECM

Hon Barnabas congratulated the chair and vise chair elect for winning their respective positions. He asked all the members to serve the public well so as to the history right. He reiterated the fact that the job calls for total sacrifice since the first board will always serve as a reference to all the other boards to come. He tasked the board to do an audit of all buildings within Kericho town, create an able enforcement team, and use occupancy permits as a minimum operating standard.

Min5/1/2018: Adjournment.

The meeting was adjourned at 10.00am after a prayer from Mrs. Beatrice Kemei. Thereafter, the members were to attend an inauguration meeting with H.E The Governor.

Prepared by.....Secretary
Sign.....
Date.....

signed.....
Chair to the Board.
Date.....

MINUTES OF THE KERICHO MUNICIPAL BOARD MEETING HELD AT THE GOVERNOR'S CHAMBER ON 12/03/2019 AT 11.20AM.

MEMBERS PRESENT

Harry Langat -Chair
Beatrice Kemei - V.Chair
Charles Kipkurui Langat – member
Hon Magerer Langat - member
Sheela Maisura - member
Reuben Too - member
Stanley Mutai - member
Charles Kiprotich Langat - secretary

ABSENT WITH APOLOGY

Winnie Koros - member

AGENDA

1. Prayer
2. Quorum confirmation & Apologies.
3. Adoption of the Agenda.
4. Chairman's Remarks.
5. Reading of Previous Minutes, confirmation and Signing of the same.
6. Matters arising from the minutes
7. Regulations.
8. Developing of Work Plans (Citizen Fora / Full Board meetings).
 - i. Quarter 3 – Priority Assignments for the Kericho Municipality Board of 31st December 2018.
 - ii. Quarter 4 – Assignments for the Board between March and June.
 - iii. Quarter 1 – Quarter 4 of FY 2019-2020
9. Adoption of three Municipal Board Policies.
10. Strategic Plan.
11. Adoption of UIG and UDG Budgets and Work Plans.
12. Amendment of ADP and ISUDP.
13. Municipal Organogram.

MIN 1/1/3/2019: Prayer.

The chair called the meeting to order at 11.20 am and the opening prayer was said by Mrs. Beatrice Kemei.

MIN 2/1/3/2019: Quorum confirmation & Apologies.

The secretary confirmed that there was quorum to transact business. There was an apology from Ms Winnie Koros through Mr. Charles Langat.

MIN 3/1/3/2019: Adoption of the Agenda.

The agenda of the day having been read was proposed by Mr. Charles Langat and seconded by Mr. Reuben Too. It was adopted with amendment.

MIN 4/1 /3/2019: Chairman's Remarks.

The chair welcomed members of the public sitting at the gallery to follow the proceedings. Saying that they were an important component of the management of the Municipality, he asked them to follow the proceedings quietly since they were adequately represented. He asked the public to always air their views through their representatives.

MIN 5/1 /3/2019: Reading of Previous Minutes and confirmation.

After the secretary read through the minutes, they were confirmed to be true by the members. Mr. Mutai proposed and Mr. Charles Langat seconded. After the confirmation, the minutes were duly signed by the chairman and countersigned by the secretary.

MIN 6/1 /3/2019: Matters arising from the minutes

Mr. Mutai noted that the public expectations were high during the first meeting but has since gone down. Hon Magerer suggested that since the departments had not handed over operations, the public were blaming the Board unnecessarily for failure to deliver service. The Board resolved to allow the departments to continue offering the services as in the past with coordination from the MM. This is to be cited as **Resolution number 1 of 2019.**

The Vice chair pointed out that the committees as constituted had been overtaken by events since during a meeting held in Mombasa on 25/1/2019, it was resolved that the committees be changed to agree with the UACA of 2011, the Mwongozo and the Board Committees and Advisory Committee Policy which was developed by the members. This established four committees namely,

- (a) Finance and Administration**
- (b) Audit, Risk and Compliance.**
- (c) Municipal Services, Trade and Investments**
- (d) Urban Planning, Transport and Infrastructure.**

The members agreed to adopt the new names of the committees. The adoption was proposed by Hon. Magerer Langat and seconded by Mr. Mutai. The board adopted the new names unanimously. There were no descending voices. This is to be cited as **Resolution number 2 of 2019.**

MIN 7/1 /3/2019: Regulations.

Hon Magerer Langat reported back to the board what the adhoc committee on regulations had done. The committee had collected about 90% of the materials needed for the Municipality's regulations. He however requested for more time to engage the County Attorney and other legal minds. Mr. Charles Langat proposed that a full board be called to sit with the County Attorney, heads of departments and preferably with a consultant and thrash out the issues. This was seconded by Mrs. Sheela Maisuria and the rest of the members agreed unanimously. This is to be cited as **Resolution number 3 of 2019.**

The dates of the meeting and the rest of the planning are to be done by the secretary and the chair.

MIN 8/1 /3/2019: Developing of Work Plans (Citizen Fora / Full Board meetings).

For the remaining part of Q3 and Q4, 2018-19, it was unanimously agreed that at least 3 citizen Fora be conducted. Mr. Mutai suggested that after engaging with the public in any particular centre, a small group be elected to represent the others in future citizen foras. Mr. Too suggested that the invitation be targeted to particular groups such as the bodaboda group and matatatu operators among others. After deliberations, it was agreed that invitation be done through public notices and it be made as open as possible. It was resolved that the first citizen Fora be done in Brooke on 26/3/2019 and kapsuser on 27/3/2019 for Q3. The Q4 Citizen Fora will be done in Kericho town on 5/4/2019. In addition, the Q1, Q2, Q3 and Q4 of FY 2019-2020 schedule developed by the manager in draft form, was adopted and the manager was tasked to insert dates. The proposal was made by Mr. Mutai and seconded by Mr. too. This is to be cited as **Resolution number 4 of 2019.**

MIN 9/1 /3/2019: Adoption of three Municipal Board Policies.

Since these were policies already adopted in a special working meeting in Mombasa, the members agreed to adopt them in a full board meeting. It was therefore resolved that the documents be part of the board policies. Mr. Charles Langat proposed and Hon Magerer seconded. This is to be cited as **Resolution number 5 of 2019.**

MIN 10/1 /3/2019: Strategic Plan.

Hon Magerer Langat advised that it was necessary to involve a consultant in the development of a strategic plan given the magnitude of the work involved. Mr.

Mutai suggested a retreat for all the members to develop the plan in order for the members to own the plan. After deliberations, it was resolved that the department of lands organizes a retreat for the members to Kisumu between 7/4/2019 and 12/4/2019. It was also resolved that a consultant be identified to guide the members. The resolution was proposed by Mr. Mutai and seconded by Mrs. Sheela Maisuria. This is to be cited as **Resolution number 6 of 2019.**

MIN 11/1 /3/2019: Adoption of UIG and UDG Budgets and Work Plans.

Since this had been done at an earlier special meeting, the members unanimously agreed to adopt it to the full board minutes. The UIG budget was read as 41m while the UDG was read as 256m. This was proposed by Hon Magerer and seconded by Mrs. Beatrice Kemei. This is to be cited as **Resolution number 7 of 2019.**

MIN 12/1 /3/2019: Amendment of ADP to Accommodate UDG projects.

This had been discussed and accepted in a special meeting of 31/1/2019. It was thus unanimously agreed. The proposal was made by Mr. Charles Langat and seconded by Mr. Too. The resolution is to be cited as **Resolution number 8 of 2019.**

The members also discussed the Integrated Strategic Urban Development Plan for Kericho Town which was approved by the County Assembly. Members discussed the contents of the plan and noted that it had provided an implementation framework and budgetary provisions on how to achieve the agenda of the plan. Stakeholders were also engaged in the preparation process. It was proposed that the plan is adopted as it is. **Resolution number 9 of 2019.**

MIN 13/1 /3/2019: Municipal Organogram.

The members were taken through the draft Organogram developed by the Ag MM by Mr. Charles Langat. Mr. Mutai pointed out that the number of ECDE teachers should be increased to suit the number of schools. He added that in future the Board will need a quality assurance officer to ascertain the quality of food consumed within the Municipality. Hon Magerer pointed out the need to have an extra driver for the Board to make two, one for the chair and one for the members. After deliberations, the Organogram was adopted with amendment (addition of one driver and ECDE teachers). The adoption was proposed by Mr. Reuben Too and seconded by Hon Magerer Langat. This is to be cited as **Resolution number 10 of 2019.**

MIN 14/1 /3/2019: Adjournment.

There being no other business, the meeting was closed with a word of prayer from the secretary. The next full board meeting is to be held in May 2019 at a date to be decided at the same venue.

Prepared by.....Secretary
Sign.....
Date.....

signed.....
Chair to the Board.
Date.....

MINUTES OF THE KERICHO MUNICIPAL BOARD, SPECIAL MEETING HELD AT THE TEA RESEARCH FOUNDATION ON 9/05/2019 AT 9.00.00AM.

MEMBERS PRESENT

Harry Langat	- Chair
Beatrice Kemei	- V. Chair
Sheela Maisura	- member
Winnie Koros	- member
Reuben Too	- member
Stanley Mutai	- member
Hon Magerer Langat	- member
Charles Kipkurui Langat	- member
Charles Kiprotich Langat	-secretary
Emily Sang (CO Lands)	- In attendance
Richard Mutai (Administrator)	- In attendance

AGENDA

1. Remarks from the chair.
2. Compiling of citizen Fora views.

MIN 1/1/5/19: Remarks from the chair.

The chair thanked the members for attending the meeting. He reiterated the importance of attending such meetings on time so as to allow members ample time to deliberate and go back since some members travel from far. The chair introduced the agenda as that of compiling views given by the citizens during the citizen fora at Brooke, Kapsuser, Kapsoit and Rehabilitation centre. He asked the members to be keen so as not to lose what the citizens raised.

MIN 2/1/5/19: Brooke projects.

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Planning of Brooke own and opening of the sanitary lane. This is because many structures (shops) have come up from freehold land. The service lanes have been encroached on and thus need to show clearly where they are.
2. Relocation of the abattoir. The current existing one is in the middle of the town and occupies a very small space. It was proposed that 3 acres of land be bought outside the centre and a modern abattoir of international standards be constructed. It was estimated that the cost of land is 10m per acre.
3. Satellite Sewage system. The KEWASCO sewage system does not capture Brooke.
4. Opening up of a road to join Brooke and Chemugusu keongo.
5. Building of market stalls construction of a public toilet, bodaboda shades and a shoe shiners shade.
6. Construction of a social hall, a recreational park and streetlights.

7. Construction of a matatu stage / tarmacking.
8. Construction of a high mast street lights (floodlights)

MIN 3/1/5/19: Kapsuser projects.

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning.
2. Storm water drainage, tar marking / cabro of the road on the face of town (approximately 500m) and the walkways.
3. Satellite sewage system and a public toilet.
4. Construction of market stalls and shops around the market to act as a fence.
5. Renovation of the slaughter slab.
6. Bodaboda shade.
7. Construction of a social hall.
8. High mast flood lights.

MIN 4/1/5/19: Kapsoit projects.

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning, necessitated by town expansion and mashrooming of structures on freehold land.
2. Water supply to the town or connection to KEWASCO line. The town experiences constant water shortage.
3. Tarmacking of the town streets (approximately 4km).
4. Storm water drainage.
5. Buy land for construction of a market and a lorry bay. (Approximately 3acres)
6. Construction of market stalls in the current market and a bodaboda shade.
7. Construction of a slaughter slab.
8. Construction of a social hall.
9. Construction of high mast street light (flood lights)

MIN 5/1/5/19: Kercho town/ Nyagacho projects.

1. Unblocking of drainages along family bank and Mwaita area. And construction of a sewage system to serve the entire block 4 and the surrounding.
2. Expansion and modernization of the current closed market. Construction of market stalls in the European market and the open air market plus construction of two modern toilets to serve the markets (should be PWD friendly). Provision of flood lights at the open air market to create a 24 hour economy.
3. Construction of a bridge to join Talai to Keongo/ Technical institute.
4. Tarmacking of town roads. (mungotit road, Nyagacho kipchimchim road, Buspark – st Patrick - Kco Day road, Taidy’s –hospital - buspark road). Approximately 7km.
5. Tarmacking and Bridge construction of Stadium – keongo road. (Approximately 3 km)
6. Acquisition of land to relocate the cemetery/crematorium as the current one is full. (approximately 5acres)

7. Construction of high-rise buildings by overhauling the current houses in the current site occupied by National housing in line with agenda 4.
8. Relocate prison service from their current land to their sister land at the Annex prison.
9. Provision and construction of a playground in Nyagacho
10. Construction of a social hall within Kericho town.
11. Open a road from NSPSI to Nyagacho to decongest the stadium road.
12. Provide Street lights in town and especially towards Nyagacho.
13. Construction of Jua kali shades to relocate the mechanics.
14. Renovate all the County Government houses.
15. Provision and construction of a playground at Majengo.
16. Renovate and improve the town slaughter house to acceptable standard.
17. Create an access road from ‘ Kwa Michael’ to Keongo.

MIN 6/1/5/19: Adjournment

The meeting was adjourned at 1.30pm after a prayer from the secretary.

KMB PROPOSED PROJECTS

Brooke Centre

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Planning of Brooke own and opening of the sanitary lane. This is because many structures (shops) have come up from freehold land. The service lanes have been encroached on and thus need to show clearly where they are.
2. Relocation of the abattoir. The current existing one is in the middle of the town and occupies a very small space. It was proposed that 3 acres of land be bought outside the centre and a modern abattoir of international standards be constructed. It was estimated that the cost of land is 10m per acre.
3. Satellite Sewage system. The KEWASCO sewage system does not capture Brooke.
4. Opening up of a road to join Brooke and Chemugusu keongo.
5. Building of market stalls construction of a public toilet, bodaboda shades and a shoe shiners shade.
6. Construction of a social hall, a recreational park and streetlights.
7. Construction of a matatu stage / tarmacking.
8. Construction of a high mast street lights (floodlights)

Kapsuser Centre

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After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning.
2. Storm water drainage, tar marking / cabro of the road on the face of town (approximately 500m)and the walkways.
3. Satellite sewage system and a public toilet.
4. Construction of market stalls and shops around the market to act as a fence.
5. Renovation of the slaughter slab.
6. Bodaboda shade.
7. Construction of a social hall.
8. High mast flood lights.

Kapsoit Centre

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning, necessitated by town expansion and mashrooming of structures on freehold land.
2. Water supply to the town or connection to KEWASCO line. The town experiences constant water shortage.
3. Tarmacking of the town streets (approximately 4km).
4. Storm water drainage.
5. Buy land for construction of a market and a lorry bay. (Approximately 3acres)

6. Construction of market stalls in the current market and a bodaboda shade.
7. Construction of a slaughter slab.
8. Construction of a social hall.
9. Construction of high mast street light (flood lights)

Kericho town/ Nyagacho/Keongo.

1. Unblocking of drainages along family bank and Mwaita area. And construction of a sewage system to serve the entire block 4 and the surrounding.
2. Expansion and modernization of the current closed market. Construction of market stalls in the European market and the open air market plus construction of two modern toilets to serve the markets (should be PWD friendly). Provision of flood lights at the open air market to create a 24 hour economy.
3. Construction of a bridge to join Talai to Keongo/ Technical institute.
4. Tarmacking of town roads. (mungotit road, Nyagacho kipchimchim road, Buspark – st Patrick - Kco Day road, Taidy’s –hospital - buspark road). Approximately 7km.
5. Tarmacking and Bridge construction of Stadium – keongo road. (Approximately 3 km)
6. Acquisition of land to relocate the cemetery/crematorium as the current one is full. (approximately 5 acres)
7. Construction of high-rise buildings by overhauling the current houses in the current site occupied by National housing in line with agenda 4.
8. Relocate prison service from their current land to their sister land at the Annex prison.
9. Provision and construction of a playground in Nyagacho
10. Construction of a social hall within Kericho town.
11. Open a road from NSPSI to Nyagacho to decongest the stadium road.
12. Provide Street lights in town and especially towards Nyagacho.
13. Construction of Jua kali shades to relocate the mechanics.
14. Renovate all the County Government houses.
15. Provision and construction of a playground at Majengo.
16. Renovate and improve the town slaughter house to acceptable standard.
17. Create an access road from ‘ Kwa Michael’ to Keongo.

MINUTES OF THE KERICHO MUNICIPAL BOARD, SPECIAL MEETING HELD AT THE TEA RESEARCH FOUNDATION ON 31/05/2019 AT 9.00.00AM.

MEMBERS PRESENT

Harry Langat - Chair
Sheela Maisura - member
Winnie Koros - member
Reuben Too - member
Charles Kipkurui Langat - member
Charles Kiprotich Langat - secretary
Richard Mutai (Administrator) - In attendance
Sylvia Inziani (planner) - In attendance

AGENDA

1. Remarks from the chair.
2. Prioritising of citizen Fora views.

KMB PROPOSED PROJECTS

Brooke Centre

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Planning of Brooke own and opening of the sanitary lane. This is because many structures (shops) have come up from freehold land. The service lanes have been encroached on and thus need to show clearly where they are.
2. Relocation of the abattoir. The current existing one is in the middle of the town and occupies a very small space. It was proposed that 3 acres of land be bought outside the centre and a modern abattoir of international standards be constructed. It was estimated that the cost of land is 10m per acre.
3. Satellite Sewage system. The KEWASCO sewage system does not capture Brooke.
4. Opening up of a road to join Brooke and Chemugusu keongo.
5. Building of market stalls construction of a public toilet, bodaboda shades and a shoe shiners shade.
6. Construction of a social hall, a recreational park and streetlights.
7. Construction of a matatu stage / tarmacking.
8. Construction of a high mast street lights (floodlights)

Kapsuser Centre

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning.

2. Storm water drainage, tar marking / cabro of the road on the face of town (approximately 500m)and the walkways.
3. Satellite sewage system and a public toilet.
4. Construction of market stalls and shops around the market to act as a fence.
5. Renovation of the slaughter slab.
6. Bodaboda shade.
7. Construction of a social hall.
8. High mast flood lights.

Kapsoit Centre

After deliberations, it was agreed that the projects raised by the Brooke residence in order of priority are as follows:

1. Town planning, necessitated by town expansion and mashrooming of structures on freehold land.
2. Water supply to the town or connection to KEWASCO line. The town experiences constant water shortage.
3. Tarmacking of the town streets (approximately 4km).
4. Storm water drainage.
5. Buy land for construction of a market and a lorry bay. (Approximately 3acres)
6. Construction of market stalls in the current market and a bodaboda shade.
7. Construction of a slaughter slab.
8. Construction of a social hall.
9. Construction of high mast street light (flood lights)

Kercho town/ Nyagacho/Keongo.

1. Unblocking of drainages along family bank and Mwaita area. And construction of a sewage system to serve the entire block 4 and the surrounding.
2. Expansion and modernization of the current closed market. Construction of maket stalls in the European market and the open air market plus construction of two modern toilets to serve the markets (should be PWD friendly). Provision of flood lights at the open air market to create a 24 hour economy.
3. Construction of a bridge to join Talai to Keongo/ Technical institute.
4. Tarmacking of town roads. (mungotit road, Nyagacho kipchimchim road, Buspark – st Patrick - Kco Day road, Taidy’s -hospital - buspark road). Approximately7km.
5. Tarmacking and Bridge construction of Stadium – keongo road. (Approximately 3 km)
6. Acquisition of land to relocate the cemetery/crematorium as the current one is full. (approximately5acres)
7. Construction of high-rise buildings by overhauling the current houses in the current site occupied by National housing in line with agenda 4.
8. Relocate prison service from their current land to their sister land at the Annex prison.
9. Provision and construction of a playground in Nyagacho
10. Construction of a social hall within Kericho town.

11. Open a road from NSPSI to Nyagacho to decongest the stadium road.
12. Provide Street lights in town and especially towards Nyagacho.
13. Construction of Jua kali shades to relocate the mechanics.
14. Renovate all the County Government houses.
15. Provision and construction of a playground at Majengo.
16. Renovate and improve the town slaughter house to acceptable standard.
17. Create an access road from ‘ Kwa Michael’ to Keongo.

MINUTES OF THE KERICHO MUNICIPALITY FULL BOARD MEETING HELD AT THE GOVERNOR'S CHAMBER ON 23/05/2019 AT 10.00AM.

MEMBERS PRESENT

Harry Langat -Chair
Beatrice Kemei - V.Chair
Charles Kipkurui Langat - member
Sheela Maisura - member
Winnie Koros - member
Reuben Too - member
Charles Kiprotich Langat - secretary

ABSENT WITH APOLOGY

Stanley Mutai - member

AGENDA

1. Prayer
2. Quorum confirmation& Apologies.
3. Communication from the Chair
4. Adoption of the agenda
5. Reading and confirmation of the previous minutes
6. Matters arising from the minutes
7. Adoption of the projects proposed by the citizens during the citizen fora.
8. Adoption of the projects funded by the World Bank.
9. Adoption of the Solid Waste Management Policy.
9. Adoption of the 2019 – 2020 proposed budget for the Municipality.
10. Adjournment

MIN 1/2/5/19: Prayer.

The opening prayer was said by the acting Municipal Manager Mr. Langat

MIN 2/2/5/19: Quorum confirmation& Apologies.

The acting MM gave the number of the present members as 7 thus enough to transact the business of the day since the quorum required was 5. There was only one member absent with apology, Mr. Stanley Mutai.

MIN 3/2/5/19: Communication from the Chair

The chair welcomed the members, thanking them for their attendance. He also thanked them for keeping time. He then read through the agenda of the day.

MIN 4/2/5/19: Adoption of the agenda.

The chair, having read through the agenda, asked members to adopt. After deliberation, the agenda was adopted with amendment. The citizen Fora proposals from the public, was amended to include proposals from Kericho Investment and

Business Association. and KNCCI. The members then adopted the agenda. This was proposed by Hon Magerer and seconded by Mr. Too.

MIN 5/2/5/19: Reading and confirmation of the previous minutes.

The secretary read through the previous minutes of the full board meeting held on 12/03/2019. The members confirmed the minutes to be true. This was proposed by Mr. Charles Langat and seconded by Mr. Too.

MIN 6/2/5/19: Matters arising from the minutes.

The Ag MM had been tasked to develop a schedule for the Full Board meetings and the Citizen Fora. The board tasked the Manager to circulate the schedule for both Full Board meetings for 2019 – 2020 and Citizen Fora schedule for 2019 – 2020 FY. It also came up that the board members have not been aligned to the committees as envisaged in the newly developed policy. It was agreed that this becomes the first agenda of the next full Board meeting. The previous minutes to also capture UDG and UIG budgets. This is to be cited as **Resolution Number 11 of 2019.**

MIN 7/2/5/19: Adoption of the projects proposed by the citizens during the citizen fora.

The projects proposed by the citizens during the citizen Foras were discussed and agreed in a special meeting of the Board held at Tea Research Foundation on 9/5/2019. The projects in order of priority were read to the Board by the secretary. Ms. Koros suggested that the board comes up with a date to consolidate the projects into huge projects that can make an impact and also so as to attract funding from the donors. Mr. Langat suggested that the projects should touch all the Municipality nodes. The Vice Chair asked the members to separate the regulations/policy from the projects. After deliberations, the members agreed to have a committee of the full Board on 31/5/2019 to merge the projects. The proposed projects by the members of the public and that of Kericho Investment and Business Association and KNCCI were unanimously adopted. This was proposed by Mrs Kemei and seconded by Ms. Koros. This is to be cited as **Resolution Number 12 of 2019.**

MIN 8/2/5/19: Adoption of the projects funded by the World Bank.

The Municipal Manager took the members through the proposed World Bank projects as follows: 1. Storm water drainage. 2. Non motorized walkways and 3. Uhuru garden perimeter wall/ Fire station. The projects are funded to a tune of 256m. The members agreed that since these are projects that started before the Board came in; their task is just to adopt them as part of the Board's projects. Ms Winnie however suggested that a day be set to officially launch the projects so that the Board gets a chance to put the identified contractors to task. The Board therefore directed the secretary to ensure the projects are not started before it's launched. This was proposed by Mrs. Maisuria and seconded by Mrs. Kemei. This is to be cited as **Resolution Number 13 of 2019.**

MIN 9/2/5/19: Adoption of the Solid Waste Management Policy.

A draft Solid Waste Management Policy was presented to the Board by the secretary. The Draft was developed by Mr. Kitur the Director in-charge of environment at the County. Mrs. Kemei cited the importance of the policy since it gives direction in one of the most challenging works of the Board, that of solid waste management. Ms koros suggested that the Board should call a special sitting to go through all the details of the policy with the intent of familiarizing itself with the contents of the document. She further indicated that she had attended a public participation where the stakeholders gave their in-puts. Mr. Kipkirui Langat suggested that the names of the Nodes; Kapsuser and Kapsoit should come out clearly in the policy. The chairman suggested that the policy should be seen to address management of waste in its totality including the disposal site. After the deliberations, the draft was unanimously adopted for onward forwarding to the CEC with amendments. This was proposed by Mr. Langat and seconded by Ms koros and is to be cited as **Resolution Number 14 of 2019.**

MIN 10/2/5/19: Adoption of the 2019 – 2020 proposed budget for the Municipality.

The Municipal Manager presented the budget as passed by the County Assembly. In the 2019-2020 Draft budget, the Board is allocated 5m recurrent budget and 10m development budget. The budget appears as a sub vote under the department of Lands budget. Hon Magerer Langat indicated that no Government entity can draw money from the ex-chaquer without an approved budget. According to him, the Board has not developed a budget and therefore cannot purport to approve a budget developed by someone else. He therefore opposed the adoption of the budget saying the department of Lands was hoodwinking the Board. After lengthy deliberations, the budget was adopted with one descending voice, that of Hon Magerer Langat. This was proposed by Mr. Too and seconded by Mrs. Kemei and is to be cited as **Resolution Number 15 of 2019.**

MIN 11/2/5/19: Adjournment.

The meeting was adjourned at 12.45 pm after a prayer from the Mr. Mutai.

SIGNED.....

SIGNED.....

CHAIRMAN

SECRETARY

DATE.....

DATE.....

